



Honda Manufacturing of Indiana, LLC

# GRANT GUIDELINES

## NATURE OF THE PROGRAM

Honda Manufacturing of Indiana, LLC (HMIN) believes certain qualities contribute to success in any endeavor, including creativity, innovation and imagination. Honda favors programs that:

- Challenge individuals to explore their potential for achievement
- Provide innovative approaches to community problems
- Reflect Honda's spirit of seeking the toughest challenges and approaching them with youthfulness and creativity
- Operate in a manner that is supportive of equal opportunity objectives.
- Focus on creativity and associate involvement, not solely on money

HMIN does not have predetermined funding levels. Applicants should request the amount that meets the needs of the program and at a level that is consistent with the organization's capacity and other anticipated or received support.

## AREAS OF GIVING

HMIN supports programs and organizations in the following areas:

- Education
- Environment
- Inclusion & Diversity
- Health & Safety

## GEOGRAPHIC FOCUS

Consideration will be given for projects where HMIN associates live and work within our 31 hiring counties.

### Indiana

- Bartholomew
- Brown
- Dearborn
- Decatur
- Delaware
- Fayette
- Franklin
- Hamilton
- Hancock
- Henry
- Jackson
- Jefferson
- Jennings
- Johnson
- Madison
- Marion
- Monroe
- Morgan
- Ohio
- Ripley
- Rush
- Scott
- Shelby
- Switzerland
- Union
- Wayne

### Ohio

- Butler
- Hamilton
- Preble

### Kentucky

- Boone



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## PROPOSAL DEADLINES/APPLICATION PROCESS

HMIN requires that our online application be complete in its entirety and an attached W-9 form submitted. Proposals are considered four times a year by the HMIN Community Engagement Committee (CEC). Quarterly deadlines for submitting proposals are: March 15 (for spring meeting), June 15 (for summer meeting), September 15 (for fall meeting) and December 15 (for winter meeting). This allows the HMIN team to hold meetings, ask questions, request for additional documents etc. prior to presenting the proposal to the committee. Proposals are due the next business day if a deadline falls on a weekend.

**The HMIN CEC, which meets four times per year, has announced 2019 deadlines and meetings:**

CYLE	PROPOSAL DEADLINE	MEETING DATE	GRANT TERM
Winter	December 15, 2018	February 11, 2019	April 1 – April 1
Spring	March 15, 2019	May 13, 2019	July 1 – July 1
Summer	June 15, 2019	August 12, 2019	October 1 – October 1
Fall	September 15, 2019	November 11, 2019	January 1 – January 1

In future years, deadlines will remain the same although dates of the CEC meetings will vary. Applicants will be notified in writing concerning a decision within one month after the meeting unless otherwise informed.

## WHAT WE DO NOT FUND

HMIN does not contribute to:

- Individuals
- Religious or political groups
- Organizations which are not tax-exempt under the U.S. Internal Revenue Code paragraph 501 (c)(3)
- Programs outside of Honda Manufacturing of Indiana hiring area

## THE QUALITY OF THE PROGRAM

To evaluate a proposal, the following questions are considered:

- Is your organization uniquely suited to meet the challenge of the proposal?
- How do the activities of the organization benefit the community?
- Will the program be carried out in an efficient and effective manner?
- Is the budget complete and realistic?
- Are the objectives measureable?